

Tsuen Wan Trade Association Primary School

Circular 25-014/N06
2nd September, 2025

Dear Parents and guardians,

Circular on Free Lunch at Schools

The Education Bureau will continue to provide 'Free Lunch at Schools' (Free Lunch) for eligible primary students in the 2025/26 school year. Parents are now invited to join the programme. Details in connection with the application are as follows:

- Eligible Students: Primary 1 to Primary 6 students meeting all of the following criteria can participate in the captioned programme:
- (i) receiving full grant under the Student Financial Assistance Schemes (SFAS) in the 2025/26 school year;
 - (ii) lunch is arranged by the lunch box provider of school.
- Points to Note:
- (i) Parents can decide whether to participate or not. Parents applying to participate in the programme should provide the documentary proof required.
 - (ii) Since it takes time for assessment of the SFAS applications and it is common to make lunch charges in advance, for parents who are waiting for the assessment result of the SFAS when submitting the applications for the Free Lunch, and have already made the payment for the lunch expenses for their children from the effective date, the school will arrange the lunch supplier to return the relevant payments to the parents upon providing the documentary proof as required.
 - (iii) Parents can submit their applications to the school later even if they do not intend to apply for the Free Lunch at the beginning of the school year. However, the lunch subsidy will only be activated from the effective date of the Student Financial Assistance Schemes (SFAS). There should be no retrospective effect on lunch subsidy before the effective date.
 - (iv) The information provided by parents is used only for the processing of the application for the Free Lunch.

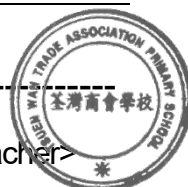
Remarks:

1. For students who wish to apply for the Free Lunch programme, please attach the copy of documentary proof as required. No lunch fee is needed to be paid starting from September. The food company concerned will make refund arrangements regarding fees that have been paid later.
2. However, if students submit the copy of documentary proof later, they need to pay for lunch until their photocopies for proofs for full subsidy are submitted.
3. Participating schools will be provided with the relevant funding directly by the Education Bureau for making lunch charges on behalf of the students meeting all of the above criteria.

For enquiries, please contact Ms. Leung Sze Nga.

Yours faithfully,

Chow Kim Ho
Chow Kim Ho
Principal



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Tsuen Wan Trade Association Primary School

Reply Slip of Circular 25-014/N06 <Please return it to Ms. Leung Sze Nga via the class teacher>

Circular on Free Lunch at Schools

Dear Principal,

I acknowledge the above-mentioned circular regarding the arrangements of the programme of Free Lunch at Schools in the 2025/26 school year.

- * wish to apply for the Free Lunch and attach the copy of documentary proof as required.
- wish to apply for the Free Lunch and submit the copy of documentary proof later.
- do not wish to apply for the Free Lunch.

Parents' remarks (if any): _____

Student's Name: _____ ()

Parent's Signature: _____

Class: _____

Date: _____

* Please put a "✓" in the appropriate box